



**SPECIAL MEETING
of the
BOARD OF DIRECTORS**

MINUTES

Monday, 11:00 a.m.

1 March 2004

Called to Order at 11:00 a.m.

The meeting was called to order by Gordon Woelfle, Chairman.
Prior notice of the meeting was given in accord with CRS 32-1-903.

1. Roll Call:

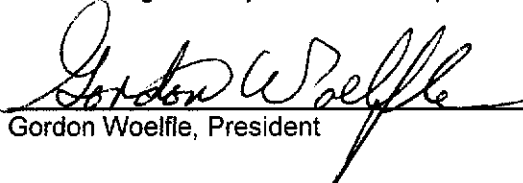
Directors Present: Gordon Woelfle, Chairman
 Steve Kawulok, Treasurer
 James F. Ruff
 Fred Walker
 Robert Heath
Others Present: Ravi Srivastava, General Manager
 Pat Mathena, Assistant Manager and Controller

Roll was called and it was determined that a quorum was present.

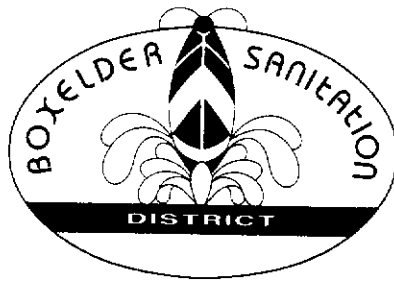
2. Approval of the Minutes:
Mr. Kawulok moved that the minutes of the 12 January 2004 regular board meeting be approved. Motion seconded. Minutes passed 4-0-1. Mr. Heath abstained.
3. Financial Information: Reviewed financial materials sent to board members on 12 February 2004.
4. Operations information: Reviewed operations information sent to board members on 12 February 2004.
5. Mr. Walker moved to have Ms. Sue Lowe continue as the Designated Election Official for the 4 May 2004 election. Motion seconded. Motion passed unanimously.
6. Mr. Steve Kawulok moved to adopt resolution 03-01-04 "Appointing a Designated Election Official and Authorizing Designated Election Official to Cancel Election." Motion seconded. Motion passed unanimously.
7. Mr. Bob Heath moved to cancel the 8 March 2004 Regular Meeting. Motion seconded. Motion passed unanimously.
8. Mr. Steve Kawulok moved to accept the petition for inclusion submitted by Hartshorn Properties, L.L.C. Motion seconded. Motion passed unanimously.

9. Mr. Steve Kawulok moved to adopt the Rules and Regulation changes due to SDC contract, and then withdrew the motion. Issue to be re-addressed at a subsequent meeting.
10. Mr. Steve Kawulok moved to approve the Gillespie Farm Development Co. *Agreement Concerning Sanitary Sewer Service*, as presented. Motion seconded. Motion passed unanimously.
11. Mr. Jim Ruff moved to ratify the submittal of the two "Statements of Opposition" submitted by Boxelder Sanitation District concerning the application for water rights of: North Weld County Water District and East Larimer County Water District, in Larimer and Weld Counties. Motion seconded. Motion passed 4-0 with 1 abstention, Mr. Fred Walker. Mr. Walker disclosed that he might have a conflict of interest, as he owns water shares impacted by these actions, so he abstained from voting on the issue.
12. Discussion was held on flood-proofing a portion of the district's treatment plant site and its lot located on the NE corner of Lincoln and Airway Ave.
13. Manager's Information Transfer
 - A. Upcoming Conferences:
 - a. March 14-17, 2004, WEF/AWWA, Phoenix, AZ
 - B. District project update:
 - a. Drake and I-25 project status.
 - b. Rest Area force main relocation.
 - c. Prospect Road Easement Project.
 - d. Capabilities Management Plan Update – RTW.
 - C. Article of Interest: "COLOTRUST Addresses the Question of Safety," COLOTRUST, Winter 2003-2004
 - D. Development Information – Not provided.

The meeting was adjourned at 1:00 p.m.


Gordon Woelfle, President


Ravindra M. Srivastava, Secretary



**RESOLUTION 03-01-04
APPOINTING A DESIGNATED ELECTION OFFICIAL AND
AUTHORIZING DESIGNATED ELECTION
OFFICIAL TO CANCEL ELECTION**

1-1-111(2), 1-5-208(1.5), C.R.S.

WHEREAS, pursuant to 1-1-111(2) C.R.S., the Board of Directors of the Boxelder Sanitation District is authorized to designate an election official to exercise authority of the Board in conducting an election, and


WHEREAS, pursuant to 1-5-208, C.R.S., the Board can authorize the Designated Election Official to cancel the election upon certain conditions;

NOW THEREFORE, be it resolved by the Board of Directors for the Boxelder Sanitation District that: (1) the Board hereby names Susan Lowe as the Designated Election Official for the regular district election scheduled for the 4th day of May 2004, and (2) the Board hereby authorizes and directs the Designated Election Official to cancel said election and declare the candidates elected if at the close of business on the sixty-third day before the election there were not more candidates for director than offices to be filled, including candidates filing affidavits of intent to be write-in candidates. The Board further authorizes and directs the Designated Election Official to publish and post notice of the cancellation at each polling place and in the offices of the Designated Election Official, Clerk and Recorder of each county in which the district is located, and file with the Division of Local Government. The Designated Election Official shall also notify the candidates that the election was canceled and they were elected by acclamation.

Adopted this 1st day of March, 2004, by the Board of Directors of the Boxelder Sanitation District.



Gordon Woelfle, Chairman



Ravindra M. Srivastava, Ph.D., P.E., Secretary