

**SPECIAL MEETING
of the
BOARD OF DIRECTORS**

MINUTES

Thursday, 12:00 p.m.

01 December 2005

Called to Order at 12:00 p.m.

The meeting of the Boxelder Sanitation District Board of Directors was held at the Boxelder Sanitation District administrative office located at 3201 E. Mulberry, #Q, Fort Collins, CO 80524. Mr. Gordon Woelfle, being the Chair and Mr. Ravindra Srivastava as Secretary being present, called the meeting to order. Prior notice of the meeting was given in accord with CRS 32-1-903.

1. Roll Call:

Directors Present: Mr. Gordon Woelfle, Chairman
Mr. Steve Kawulok, Treasurer, in at 12:00 pm
Mr. Fred Walker
Mr. James F. Ruff, out at 2:36 pm
Mr. Robert Bisetti

Others Present: Mr. Ravindra M. Srivastava, General Manager
Ms. Patricia S. Mathena, Assistant Manager and Controller
Mr. Randy Siddens, District Engineer
Mr. Roger Hartman, Ph.D., P.E., the Utility Management Specialists, 12:21 – 2:39

Roll was called and it was determined that a quorum was present.

2. Mr. James Ruff moved to adopt the following text modifications to 1208B. of the Rules and Regulations: (New text is indicated with ***bold italics***, proposed text to be deleted is indicated by ~~strikethrough~~.)

Bypass. Bypass which exceeds applicable pretreatment standards **per 40 CFR 403.17** is prohibited: As an affirmative defense in any action brought against a User in the event of a bypass, the User may employ methods delineated in 40 CFR 403.5 **(a)(2)**

Motion seconded. Motion passed unanimously (5-0).

3. Mr. Steve Kawulok moved to authorize the riverbank remediation project proposal to meet USACE contract requirements and to install works to prevent further erosion in the projected amount of \$22,750. Motion seconded. Motion passed unanimously (5-0).

Mr. Roger Hartman joined the meeting.

4. Mr. Steve Kawulok moved to adopt the budget as presented with a rate increase of 3.1% inflation and 3.9% increase (total of 7% rate increase) to accumulate reserves. Motion seconded. Motion failed unanimously (0-5).
5. Mr. Fred Walker moved to adopt a monthly sewer service rate structure increase of 9%, as demonstrated in the graphic presented. The rate demonstrated was:

Rate	2006 Board recommendation	2005 Current Rate	Change	% Change
Inflation Factor	3.10%			
Other	5.90%			
Total	9.00%			
Rate 1-11	\$28.39	\$26.05	\$2.34	9.00%
Rate 12	\$47.06	\$43.17	\$3.89	9.00%
Rate 13	\$80.38	\$73.74	\$6.64	9.00%
Rate 14	\$155.13	\$142.32	\$12.81	9.00%
Rate 15	\$246.07	\$225.75	\$20.32	9.00%
Rate 16	\$483.27	\$443.37	\$39.90	9.00%
Standby WDR*	\$2.18	\$2.00	\$0.18	9.00%

Motion seconded. Motion passed unanimously (5-0).

6. Mr. Steve Kawulok moved to specify monthly sums set aside for infrastructure replacement and renewal, and equipment replacement of \$16,500 and \$9,000, respectively, as a bookkeeping function, effective 01 January 2006. Motion seconded. Motion passed unanimously (5-0).

Mr. Hartman gave a presentation on the methods used in the computation of the System Development Charges that were presented in the "Cost of Service, Financial Plan and System Development Charge Study" by Red Oak Consulting, September 2005.

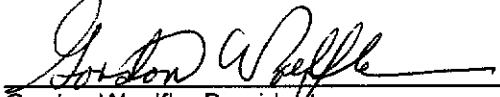
7. Mr. James Ruff moved to set the System Development Charge (SDC) for purchase of a Wastewater Discharge Right (WDR) relative to a 5/8 water meter at \$3,073 (SDC now excludes the local collection system component), effective 01 December 2005. Motion seconded. Fred Walker moved to amend the motion to change the effective date to 01 January 2006. Amendment seconded and accepted unanimously. Amended motion passed unanimously (5-0)

Mr. Ruff and Mr. Hartman left the meeting.

8. Mr. Steve Kawulok moved that residential SDCs are assessed on each multi-family residential unit based on the number of dwelling units; one residential SDC is equivalent to the SDC adopted for a 5/8" water meter. Motion seconded. Motion passed unanimously (4-0).
9. New business: None

Mr. Steve Kawulok moved to adjourn. Motion seconded. Motion passed unanimously. Meeting adjourned at 2:40 pm.

These minutes were approved on the 15th day of December, 2005 by an action of the Board of Directors.



Gordon Woelfle, President



Ravindra M. Srivastava, Secretary