



**REGULAR MEETING
of the
BOARD OF DIRECTORS**

MINUTES

Thursday, 9:00 a.m.

June 18, 2009

Called to order at 9:00 a.m.

The meeting of the Boxelder Sanitation District Board of Directors was held at the Boxelder Sanitation District administrative office located at 3201 E. Mulberry, #Q, Fort Collins, CO 80524. Mr. Les Gelvin acting as the Chairman with Mr. Fred Walker acting as Secretary, called the meeting to order.

Prior notice of the meeting was given in accord with §32-1-903 CRS.

1. Roll Call:

Directors Present: Mr. Les Gelvin, Chairman
Mr. Scott Taylor, Vice-Chairman
Mr. Stephen Pink, Treasurer
Mr. Dennis Gatlin
Mr. Gordon Woelfle

Others Present: Mr. Fred Walker, Secretary, General Manager
Ms. Sue Lowe, Administrative Coordinator
Mr. Randy Siddens, District Engineer, in at 11:00 am – 1:25 pm
Mr. Rick Zier, District legal counsel
Mr. David Unruh, 10:15 – 10:56 am

Roll was called and it was determined that a quorum was present.

2. Public comment: None

3. Mr. Woelfle moved to approve the minutes of the May 20, 2009 regular meeting as presented. Motion seconded. During discussion staff was directed to name each board member separately with their affirmation of not receiving \$50 or more in connection with their public service (§24-6-203, C.R.S.). Paragraph #12 would then read:

The General Manager queried each director to disclose if they had received any gifts, honoraria or other benefits with a value of \$50.00 or more in connection with their public service (§24-6-203, C.R.S.) to the District to date.

▪ Les Gelvin	No
▪ Scott Taylor	No

- Steve Pink No
- Gordon Woelfle No
- Dennis Gatlin No

Motion seconded. Motion passed unanimously [5-0-0].

4. Mr. Woelfle moved to retain the firm of Watkins & Schommer, Inc. for the 2009 financial audit. Motion seconded. Motion passed unanimously [5-0-0].
5. Mr. Woelfle moved to approve the Liberty Farms Sanitary Sewer Agreement with changes presented and the possibility of minor final changes and authorize the Chairman to sign the final agreement. Motion seconded. Motion passed unanimously [5-0-0].
6. Mr. Pink moved to authorize the General Manager to purchase the general liability insurance renewal from Rural Special Districts Insurance Services as quoted, and Environmental Impairment Liability insurance from Westchester as quoted. Motion seconded. Motion passed unanimously [5-0-0].
7. Mr. Woelfle moved to approve the intergovernmental agreement (concerning domestic water meter data and bulk water purchases) with North Weld County Water District as presented. Motion seconded. Motion passed unanimously [5-0-0].

Mr. Unruh joined the meeting.

8. Financial Information:
Presented to the board was information on financial status, inflow and outflow of funds, and growth in customer base:
 - Cash and Cash Equivalents as of May 31, 2009;
\$3,154,317.30 Ending Cash, April 30, 2009
205,984.59 May Receipts
- 253,020.20 May Cash Disbursements
\$3,107,281.69 Ending Cash, May 31, 2009
 - Details of revenues, including components of cash received monthly, monthly sewer billings and # of sewer accounts, current monthly charges – comparison by user class, delinquent billings, delinquency statistics, fee revenues, and WDR receipts were presented.
 - Details of outflow of funds were presented; including contract status, contingent commitments, purchase orders, cash disbursement listing, and credit card detail for the month ended May 31, 2009.
 - Unaudited draft financial statements for the one month ended April 30, 2009 were presented at the meeting. Total net assets (graph), total current assets (graph), and financial ratios were presented.

Mr. Unruh left the meeting. Mr. Siddens joined the meeting.

9. Operations: Information on the treatment plant, industrial pretreatment program, wastewater collection system, and administration operations for May 2009 was presented.
10. Information Transfer
 - Update on Economic Stimulus Submittals

