



**SPECIAL MEETING
of the
BOARD OF DIRECTORS**

MINUTES

Thursday, 5:30 p.m.

March 10, 2011

Called to order at 5:31 p.m.

The meeting of the Boxelder Sanitation District Board of Directors was held at the Boxelder Sanitation District administrative office located at 3201 E. Mulberry, #Q, Fort Collins, CO 80524. Mr. Scott Taylor acting as the Chairman with Mr. Fred Walker acting as Secretary called the meeting to order.

Prior notice of the meeting was given in accord with §32-1-903 CRS.

1. Roll Call:

Directors Present: Mr. Scott Taylor, Chairman
Mr. Dennis Gatlin, Vice-Chairman
Mr. Steve Pink, Treasurer
Mr. Ray Piira
Mr. Gordon Woelfle

Staff Present: Mr. Fred Walker, Secretary, General Manager
Ms. Pat Mathena, Assistant Manager and Controller

District Counsel: Mr. Rick Zier

Roll was called and it was determined that a quorum was present.

2. Public comment: None

3. Mr. Woelfle moved to approve the minutes of the February 17, 2011 regular meeting as presented. Motion seconded. Minutes approved [5-0-0].

4. Mr. Woelfle moved to approve the AIA Document B101 – 2007 contract, in its final form, between the Boxelder Sanitation District and Burns and McDonnell Engineering Co., Inc. which provides for design and construction management services for the new wastewater treatment process and to authorize the Chairman of the Board of Directors to sign the contract. Motion seconded. Motion approved unanimously [5-0-0].

5. The directors were reminded of the C.R.S. §24-18-104 and §24-6-203 requirements related to gifts, honoraria, and other benefits directors receive (if any) in connection

with their public service during the first three months of 2011. There was general discussion on the topic. No action taken.

6. There was discussion of the plant project status, Siemens water academy class, DIA Solar System, Lagoon C Decommissioning, techite lining work, Poudre River bank restoration, Boxelder Creek cleaning, Timnath Reservoir lift station repair, easement purchases, WDR sales, payment box theft and credit card and e-check payment options soon to be implemented.
7. Mr. Woelfle moved to have the March 17, 2011 regular board meeting held from 11:30 a.m. to 12:30 p.m.. Mr. Woelfle withdrew his motion prior to any second being received.
8. Mr. Woelfle moved to cancel the regular board meeting scheduled for March 17, 2011. Motion seconded. Motion passed [4-0-1].
9. There was general discussion of
 - Possible work session to develop board policies
 - Possible Director hosted breakfast for the District staff
10. Financial Information:
Presented to the board was information on financial status.
 - Cash and Cash Equivalents as of February 28, 2011;
\$4,264,533.26 Ending Cash, January 31, 2010
234,032.75 February Receipts
200,581.15 February State Revolving Fund draw
-121,548.71 February Cash Disbursements
\$4,577,598.45 Ending Cash, February 28, 2011
 - Cash disbursement listing and credit card detail for the month ended February 28, 2011 were presented.
11. Mr. Pink moved to adjourn the meeting. Motion seconded. Motion approved unanimously [5-0-0].

Meeting adjourned at 7:54 pm.

These minutes were approved on the 21st day of April, 2011 by an action of the Board of Directors.

/s/ Scott Taylor
Chairman of the Board

/s/ Fred E. Walker
Secretary