



Boxelder Sanitation District

REGULAR MEETING of the BOARD OF DIRECTORS

MINUTES

Thursday, 9:00 a.m.

June 16, 2022

Called to order at 9:09 a.m.

The meeting of the Boxelder Sanitation District Board of Directors was held at the Boxelder Sanitation District administration office located at 3201 E. Mulberry, Unit Q, Fort Collins, CO 80524. Mr. Dennis Gatlin acting as the Chair, with Mr. Brian Zick, acting as the Secretary, called the meeting to order.

Prior notice of the meeting was given in accord with §32-1-903 CRS.

1. Roll Call:

Directors Present: Mr. Dennis Gatlin, Chair

Mr. Andy Chismar, Vice Chair

Mr. Nick Armstrong

Mr. John Giuliano

Mr. Mike Lowry, in at 9:28 a.m.

Staff Present: Mr. Brian Zick, District Manager and Secretary to the Board

Ms. Bobbi Munn, Admin. Coordinator

Ms. Joy Davis, HR Manager

Ms. Colleen Cova, Finance Manager

Mr. Noah Allison, Operations Manager

District Counsel: Mr. Rick Zier

2. The pledge of allegiance was said. Roll was called and it was determined that a quorum was present.
3. Mr. Chismar moved to accept the agenda. Motion seconded. Motion passed on roll call [4-0].
4. Mr. Chismar moved to approve the minutes of the May 19, 2022 regular meeting as presented. Motion seconded. Motion carried on roll call [4-0].
5. Public Comment: none.
6. Mr. Zick presented the financial statements, contract status and disbursement reports for May 2022.

Mr. Lowry joined the meeting.

7. Mr. Zick presented a review of the Ten-Year Capital Improvement Plan. The Board agreed that a work session would be helpful to further discuss and prioritize projects as well as combine discussion with the annual budgeting process.

8. Mr. Zick introduced the Investment Policy Review. It was the consensus of the Board to table the discussion for a later date.

Mr. Chismar left meeting from 11:16-11:47.

9. Mr. Armstrong moved to approve the MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF FORT COLLINS AND THE BOXELDER SANITATION DISTRICT REGARDING THE CITY OF FORT COLLINS GRAYWATER PROGRAM FOR TOILET FLUSHING, AS AMENDED. Motion seconded. Motion passed on roll call [4-0].
10. Mr. Zick presented public relation, human resource, customer relation, capital project, and development activity for May.
11. New Business: Mr. Armstrong suggested collaboration with HOA's in the district to inform stakeholders as well as informing specific neighborhoods of upcoming capital projects.
12. Mr. Armstrong moved to adjourn the meeting. Motion seconded. Motion passed [5-0].

Meeting adjourned at 12:43 p.m.

These minutes were approved on the 21st day of July, 2022, by an action of the Board of Directors.

/s/ Dennis Gatlin
Chair of the Board

/s/ Brian Zick
Secretary to the Board