



**REGULAR MEETING
of the
BOARD OF DIRECTORS**

MINUTES

Thursday, 9:00 a.m.

August 18, 2022

Called to order at 9:08 a.m.

The meeting of the Boxelder Sanitation District Board of Directors was held at the Boxelder Sanitation District administration office located at 3201 E. Mulberry, Unit Q, Fort Collins, CO 80524. Mr. Dennis Gatlin acting as the Chair, with Mr. Brian Zick, acting as the Secretary, called the meeting to order.

Prior notice of the meeting was given in accord with §32-1-903 CRS.

1. Roll Call:

Directors Present: Mr. Dennis Gatlin, Chair
Mr. Andy Chismar, Vice Chair
Mr. John Giuliano
Mr. Mike Lowry
Mr. Nick Armstrong

Staff Present: Mr. Brian Zick, District Manager and Secretary to the Board
Ms. Bobbi Munn, Admin. Coordinator
Ms. Joy Davis, HR Manager
Ms. Colleen Cova, Finance Manager
Mr. Noah Allison, Operations Manager
Mr. Craig Hibbard, Plant Manager

District Counsel: Mr. Rick Zier

Guests Present: Ms. Dylana Gross, Colotrust, in at 9:08 a.m. to 9:53 a.m.

2. The pledge of allegiance was said. Roll was called and it was determined that a quorum was present.
3. Mr. Armstrong moved to accept the agenda as presented. Motion seconded. Motion passed on roll call [5-0].
4. Mr. Chismar moved to approve the minutes of the July 21, 2022 regular meeting as presented. Motion seconded. Motion carried on roll call [5-0].
5. Public Comment: none.
6. Ms. Dylana Gross from COLOTRUST Local Government Investment Services presented information about investing public funds.
7. Mr. Hibbard presented an update on the Wastewater Treatment Plant operations.

8. Ms. Davis presented information on the Family Medical Leave (FAMLI) program. After discussion, the Board of Directors decided more information would be necessary to make a decision.
9. Mr. Zick presented the District's Insurance Renewals to the Board of Directors.
10. Mr. Giuliano moved to table the review on the Plant Investment Fee Adjustment for Affordable Housing Policy until the September 22, 2022 Special Meeting. Motion seconded. Motion passed on roll call [5-0].
11. Mr. Zick presented the Financial Reports.
12. Mr. Zick presented updates on public relations, human resource, easements, agreements and service contracts, awards and recognition, capital projects and engineering studies, legislation and regulations, and development activity for August.
13. Mr. Chismar moved to adjourn the meeting following lunch. Motion seconded. Motion passed [5-0].

Meeting adjourned at 12:56 p.m.

These minutes were approved on the 22nd day of September, 2022, by an action of the Board of Directors.

/s/ Dennis Gatlin
Chair of the Board

/s/ Brian Zick
Secretary to the Board